



## MINUTES

### NVST BOARD OF DIRECTORS MEETING

February 9, 2010

**Present:** Dan Minor, Jeff Stephens, Kathy Minor, Kathy Hague, Renee Sicard, Ellen Cisco, Karen Stephens, Marc Anderson, Asher Green, , Laura Schafle, Kevin Roberts, Mary Ayers, Mike Stagner

1. Call to Order (Chair) The meeting was called to order at 7:03 p.m.
2. Approval of January 2010 Minutes (Chair) A motion was made by Renee Sicard to approve the January minutes. Motion seconded by Ellen Cisco. Motion carried.
3. Swimmer Representatives (Morris, Sykes) Not present, no report.
4. Coaches Reports (Coach Green) The recent Arizona trip was a successful learning experience and motivational event to which all future Senior swimmers should look forward. It is unlikely that this particular meet will be held next year, in which case we will look at attending the Lost Dutchman again. Thank you to the chaperones, other parent supporters, and fundraisers. High school swimming commences this week. Pool issues. In talking with the school district, there is some question concerning if and how we might recoup our fees for lost rental time. Mr. Walt Blevins pointed out that the expense to fix the problem within the time that he did cost an unexpected \$1600, otherwise we would have been out another week. He acknowledges and appreciates our grievance, but there is no mechanism by which the NVUSD can cut checks to user groups. I will continue to communicate with him about it. If we do not receive any money back, I recommend that we absorb the cost in the interest of future goodwill. Other pool issues include the sharing of the VHS pool with the club water polo team in addition to WCAN twice per week. Varsity Group. Coach Moreside is currently laid off due to low numbers in the Varsity Group. We are discussing his tentative return after the high school season depending on successful recruiting efforts. Coach Moreside has submitted an ambitious recruiting plan. Discussion to follow. Digital Pace Clock. This purchase has been a great investment and has been appreciated by all users. There is one small problem with the plug. Zone 3 issues: Possible move of Zone 3 Champs to November. Would impact our home meet. Looking for JO and FW officials. Looking for replacement for current Treasurer and Sanctions Chair.

Coach Kathy: Logistics of moving the pace clock between senior practice times and AGII/III practices was not practical.

5. Administrator's Report (Karen Bland) Monthly Dues bills for February have been sent out. Letters were mailed to all families with outstanding accounts. Several former families are in collection for a total of \$1290.00. All current members are up to date with their dues payments with two exceptions. Administrative: Brenda Perry is still working on our taxes hope to have them signed and sent this week. The new bingo reporting requirements are causing many issues with our paperwork and resulting in many extra hours to resolve the issues. All employee tax forms have been mail along with the new required IRS information form 797. The address on the NVST business license will be corrected to reflect Karen Bland's mailing address. Refer to "*board policies section*" of minutes for voting records for policies reviewed and discussed. (Whistle Blower; Conflict of Interest; Document Retention/Destruction; Dues/FFC; Swim-A-Thon; Committee Policy; Bingo; Home Swim Meets; Away Swim Meets; Meet Advertising). We will be unable to use the Napa Community Bank boardroom for the March meeting. Jeff Stephens will follow up with securing a location for our meeting
6. Financial Report (Marc Anderson) Bingo is doing very well for us this year. Dues income is down due to lower membership numbers.
7. Committee Reports
  - a. Membership Committee Report (Jean Amundson) Presented by Dan Minor. 75 swimmers active, 3 inactive for a total of 78 swimmers.
  - b. Meet Director Report (Kathy Minor) Hoping the pool will be ready for our meet.
  - c. Committee Coordinator Report (Karen Stephens) No word on the Applebee's DineNDonate. Kathleen Tebb is currently researching photographers for team photos. Possible dates May 3, May 10.
  - d. Officials Coordinator Report (Sara Morris) Not present. No report at this time.
  - e. Communications Committee Report (Candy Dusky)
  - f. Bingo Manager Report (Cymantha Erickson) Not present. No report at this time.
8. Open Discussion (10 minutes) High School swimmer would like to practice with our team with no team requirements. \$100/mo flat rate through the end of HS season. College night Discussion, Wed., March 3, 7-8pm open for all swimmers and families who wish to attend. Davis Berryesa open swim - Sat., June 12. Kathy Minor will coordinate details and work on arranging for picnic facilities to have a team gathering. Marc Anderson discussed the upcoming Shannon Lemeux meet on April 24. Our team will be sending our middle age groups to cheer on the athletes.
9. Old Business:
  - a. Varsity Training Group - Currently: Swimmers and families are full members and required to fulfill their team obligations. Full team obligations at this time seem to be overwhelming for the Varsity group demographics. Need a minimum of six Varsity swimmers to break even. Lack of coaching continuity. Wine Country program offers a better schedule. Suggested to remove team obligations and price competitively. Revising the requirements of this group may help with older swimmer retention. Asher will present the board with a proposal for this group next month.

- b. Board policies- Policies reviewed and discussed. **Swim Meet Program Advertising** - 50/50 split on all program ads; Further changes to this policy (Sponsorship Advertisement for the team website, banner, plaque, logo at the bingo hall, etc.) will be discussed at next month's meeting. **Dues /Family Fundraising Commitment policy** - Proposing 25% family, 75% team- Final decision on hold to verify non-profit info. Further discussion will continue next month. **Home Swim Meet Policy** - Revisions made to add back in deleted items. Jeff Stephens made a motion to approve the home meet swim policy. Motioned seconded by Ellen Cisco. Motion carried. **Away Swim Meet Policy** - Motion made by Marc Anderson to approved the policy. Motion seconded by Jeff Stephens. Motion carried. **Bingo Policy** - Motion made by Renee Sicard to approve the Bingo policy. Motion seconded by Laura Schafle. Motion carried. **Committee Policy** - Motion made by Jeff Stephens to approve the policy as amended. Motion seconded by Renee Sicard. Motion carried. **Swim-A-Thon Policy** - Motion made by Laura Schafle to approve the policy as amended. Motion seconded by Jeff Stephens. Motion carried. **Document Retention/Destruction**. Motion made by Laura Schafle to approve the policy. Motion seconded by Marc Anderson. Motion carried. **Conflict of Interest** - Motion made by Laura Schafle to approve the policy. Motion seconded by Jeff Stephens. Motion carried. **Whistleblower Policy**. Motion made by Marc Anderson to approve the policy. Motion seconded by Laura Schafle. Motion carried.
- c. Calendar Dates - Swim-a-Thon event, Friday, June 4 @ 4:00pm with pizza afterwards. Awards banquet, Sat., May 1st , team pictures either May 3/10, General Meeting, July 26th, Team Social- Berryesa event, Sat., June 12. Spring Picnic, Sat., 9/11... Registration day, Sat., Aug. 21st
- d. Team Travel Meet - No room in our schedule at this time, perhaps plan for a long weekend (Memorial Day Weekend??) 2011. A committee will investigate possible travel options.  
Fundraising chairs are looking into the possibility of winter fundraising and will report back to the board.

10. New Business

- 11. Adjournment (Chair) A motion was made by Jeff Stephens to adjourn the meeting. Motion seconded by Laura Schafle. Motion carried.