



Minutes

NVST BOARD OF DIRECTORS MEETING

January 12, 2010

7:00 PM

Present: Dan Minor, Jeff Stephens, Jean Amundson, Kathy Minor, Kathy Hague, Renee Sicard, Ellen Cisco, Karen Stephens, Marc Anderson, Karen Bland, Asher Green, Bob Amundson, Laura Schafle, Kevin Roberts, Cymantha Erickson

1. **Call to Order (Chair)** The meeting was called to order at 7:00 p.m.
2. **Approval of December 2009 Minutes (Chair).** Clarification made by Jeff Stephens regarding transition of his position from Vice President to President as noted in December 2009 minutes. Jeff will finish his current term as Vice-President. A motion was made by Jeff Stephens to approve the minutes with the clarification added. Motioned seconded by Bob Amundson. Motion carried.
3. **Swimmer Representatives (Morris, Sykes)** Not present, no report at this time.
4. **Coaches Reports (Coach Green)** The swimmers are doing a decent job of handling an exceptionally challenging schedule. We will continue to consider alternative scheduling options in future years with the hope that circumstances within the local swimming community will eventually improve. The senior's and their families have done a great job in both fundraising for an upcoming trip and in performing a couple of community service projects in conjunction with a local Boy Scout troop. As most of our members probably know, we have had many setbacks with the Vintage facility: training in cool temperatures (under 78 F), canceling practices due to low pool temperatures, pulling pool covers with one-half of the promised pool-cover reels, and pool lights coming on too late. Various user groups are requesting a meeting with the NVUSD parties involved upon completion of our rental period to discuss how to rectify the losses and avoid future problems. The Pacific Swimming Senior Championships went very well for our swimmers, including many lifetime best times, a couple of new Section standards, and one champion, Elise Roberts in the 200 breast. It is likely that we will emphasize this meet more in upcoming years. Despite the terrible weather, the meet serves a very important purpose for a senior program of our developing level. Our coaches attended various lectures and certification classes at the local swimming clinic this past weekend. In addition, Coach Dave Rollins has expressed

interest in returning to Napa to give a clinic again this year. I hope that with some significant improvements in the format, including different tracks for varying levels of swimmers and in-water demonstrations; his presentation will be more useful to a wider variety of swimmers. A working meet schedule is up on our website. As always, the schedule is subject to change. Coach Green has researched the cost of a basic digital pace clock. Available through Colorado Timing Systems, the approximate cost is \$800. A motion was made by Laura Schafle to approve the purchase of up to \$850 for a pace clock. Motion seconded by Marc Anderson. Motion carried. The Zone 3 Champs Meet is scheduled for this weekend in Santa Rosa, followed by the Arizona Sun Devil Super Team Invitational in Tempe, AZ for our senior swimmers on the first weekend in February. A discussion was held regarding the Varsity Training Group and it was determined that if we can maintain the Varsity group with over six swimmers, we can justify the cost of a Varsity Coach. With less than six Varsity swimmers enrolled, for cost reasons, Asher will coach this group. Cymantha will work with Asher to revise and restructure this training group. Discussion to be tabled for further discussion next month.

Coach Kathy. No report at this time

5. **Administrator's Report (Karen Bland)** Monthly Dues bills for January have been sent out. Letters were mailed to families with outstanding fees. Several former families are in collections. Four families are behind on payments. Brenda Perry is continuing to work on our taxes. Increased information requests from the State are prolonging the compilation of tax information. Tax extension granted and taxes will be due April 15. Miscellaneous office supplies and meet equipment recently purchased for our hosted meets. Karen Bland is in the process of obtaining pricing for two banners for the *EZ-Ups*, and signage for Push-Pace lanes, total. Jeff Stephens made a motion to purchase new signage and two banners for the *EZ-Up* pop-up tents at a total not to exceed \$1,000. Motion seconded by Bob Amundson. Motion carried. New policies will be announced shortly from Zone 3 regarding standardized training for key meet positions. Each team will be responsible for tracking training. The question has been raised with families holding negative FFC accounts and the outcome of these funds. Clarification - funds go back to the team once their FFC amount is reached. As a non-profit, we need to create policies for the board on conflict of interest, whistle blower and document retention and destruction before the next tax period. Zone 3 Champ paperwork was sent out late by the meet organizers and is causing some problems coordinating volunteers. NVST will be responsible for Clerk of the Course duties at the meet. Next Zone meeting is scheduled for January 18.
6. **Financial Report (Marc Anderson)** Current financial reports distributed and discussed.
7. **Committee Reports**
 - a. **Membership Committee Report (Jean Amundson)** We have a total of 80 swimmers. 78 active, 2 in active. 59 families total.
 - b. **Meet Director Report (Kathy Minor)** Over 700 swimmers registered for the upcoming meet. Timeline still looks good. Starting to plan June meet.
 - c. **Committee Coordinator Report (Karen Stephens)** Feedback from the Christmas Party is that it went well with good helpers. Filippi's December Dine-N-Donate raised \$85. Date suggestions for Swim-a-Thon event, Awards banquet, team pictures to be tabled for next month's discussion. Families are doing a good job stepping up and taking care of their jobs. Increased communication with online

parent handbook and TYM seem to be helping. How to enforce parent *volunteer* hours at swim meets. Discussion to be continued for next month. Fundraiser for the Spring quarter will be the Swim-A-Thon with the date yet to be announced. The possibility of a fourth meet has been eliminated due to scheduling conflicts. Suggestion made to coordinate a whole-team travel meet or activity. Discussion to be continued next month. Discussion also held to hold training clinics with older swimmers working with the younger swimmers.

- d. **Officials Coordinator Report (Sara Morris)** Report presented by Karen Bland, \$10,000 donation from Bingo to the team account was made last month.
 - e. **Communications Committee Report (Candy Dusky)** Report presented by Dan Minor, Request made to have the team on Facebook. Board decided that was not in the team's best interest at this time.
 - f. **Bingo Manager Report (Cymantha Erickson)** A huge thank you to all the volunteers and the huge contingent from the Senior Group who helped to make our New Years Eve Bingo games successful. Our games made a \$10,000 profit for the evening. A \$3,000 donation is being made to the Senior Travel Fund for their assistance in keeping the games running with staffing. We had a total of 212 players in attendance. This has also led to a slight increase in our player count for last week. As our family count is dropping, the schedule is becoming more difficult to fill. We may need to revert to a 3-week rotation in order to cover all the positions. Cymantha is asking for input from the board and membership for suggestions on how we can improve our scheduling issues. Cymantha will work with Kevin Roberts to create a database with team alumni and Bingo players.
8. **Open Discussion (10 minutes)** Letter to the board from the Ayers family regarding New Years Bingo read by Laura Schafle. Attached. Discussions of exploring the possibility of a one-to-two week break at Christmas time due to pool closure issues, Zone 3 scheduling and difficulty of training and logistics with yearly pool closures over the college break is making it increasingly difficult for ideal athletic training.
 9. **Old Business:** No old business
 10. **New Business**
 - a. New Years Eve Bingo. Covered under Cymantha Erickson's report
 11. **Adjournment (Chair).** A motion was made by Marc Anderson to adjourn the meeting. Motion seconded by Jeff Stephens. Motion carried and meeting adjourned at 8:47 p.m.